

## Ways to Pay Child/Spousal Support

### Information that must be included with all types of payments

To ensure prompt and accurate posting to your child support case, please be sure to include the following with your payment:

- Your Name
- Your Social Security Number (optional)
- SETS Case Number (10-digit number that begins with a 7)
- Court Order Number and
- Amount that should be applied to each case (if you have more than one case)

### Once a payment has been received, Ohio CSPC (Child Support Processing Center) has 48 hours to process

- Payments processed by 1 p.m., will be released by the end of the next business day
- Payments processed after 1 p.m., will be released by the end of the 2<sup>nd</sup> business day

### Payments by *Mail*

Your payment may be in the form of a **personal check, money order, or cashier's check**. Please allow seven (7) days for the payment to be received by Ohio CSPC. Make checks payable to Ohio CSPC and mail via standard U.S. mail to:

**Ohio CSPC  
P.O. Box 182372  
Columbus, OH 43218-2372**

- CSPC accepts personal checks up to \$20,000. If your support payment is for more than \$20,000, you must send a certified check.
- Do not send payments to the local Child Support Enforcement Agency.
- If you need to send your payment via overnight delivery, you must use the United States Postal Service's Express Mail.
- If you make a support payment by personal check and your check is returned unpaid by your bank, CSPC will contact you to resolve the Returned Deposit Item (RDI).
  - The most common forms of RDIs result from Non-Sufficient Funds and Stop Payments.
  - RDIs that are not resolved in a timely manner are referred to the State of Ohio, Attorney General's Office for collection.
  - As a result of the RDI, your bank account and case number will be flagged and no additional personal checks will be accepted.
  - All subsequent payments will have to be made by a secured payment, such as a certified check, money order or cashier's check.

### **Payments *On-Line***

#### **Pay by *Checking Account Debit***

Payment by checking/savings account debit can be made at [www.ExpertPay.com](http://www.ExpertPay.com). Aside from a one-time \$2.50 registration fee, there is no charge for payments sent to Ohio CSPC; however, you may pay a nominal fee for payments remitted to other states.

Please allow seven (7) days for the payment to be received by Ohio CSPC. The ExpertPay web site has additional details about fees and the general use of the site.

#### **Pay by *Credit Card***

Payment using your credit card can be made at [www.e-ChildsPay.com](http://www.e-ChildsPay.com). Currently, e-ChildsPay.com only accepts MasterCard and Discover. **NOTE:** The processor charges a fee of \$11.75 for all payments made on this site. Please allow seven (7) days for the payment to be received by Ohio CSPC. The e-ChildsPay website has complete details about fees and the general use of the site.

#### **Pay by *MoneyGram***

Locate a MoneyGram location by going to [moneygram.com/billpaylocations](http://moneygram.com/billpaylocations). MoneyGram is typically available at Walmart, CVS/pharmacy, and Advance America Cash Advance. **Cash only** accepted. Fee of \$3.99.

### **CSEA *Walk-in Payments***

Walk-in payments are accepted in the lobby of Child Support Enforcement Agency:

1346 Lagonda Avenue  
Springfield, OH 45503

Payments can be made each day 8 a.m. to 4:30 p.m. Do not mail checks to CSEA. Your payment may be in the form of **cash, Visa, or MasterCard**.

- Cash payments posted to account before 1 p.m. will be released by the end of business the following day
- Credit card payments take up to 3 days to post to account.

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